



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 2nd October 2023 at 6.30pm

Present

Cllr. Morrell – Chairman, Cllr. Bretan - Vice Chairman, Cllr. Green, Cllr. Hawkins, Cllr. Parsons and Cllr. Dickinson in attendance: Clerk: Mrs Emmott, and 6 members of the public.

123/10/2023 Apologies for Absence

Cllr Ralph-Jennings, Cllr. Cottrell and Cllr. Barrett

124/10/2023 Declarations of Member's Interest in Matters on the Agenda

None

125/10/2023 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on 4th September 2023 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Morrell, seconded by Cllr. Bretan. Cllr. Parsons abstained

126/10/2023 Public Participation

Road Markings

Missing road markings following re-surfacing work on Main Street.
List to be forwarded to NYC Highways.

Sutton Lane - Progress

The Chairman informed that progress is being made. Things have been delayed due to changes of ownership. A further meeting is being scheduled.

Dangerous Parking – West Lane

A resident informed of dangerous and speeding parking at the junction of West Lane.
The Parish Council to inform the Police of the concerns raised.

Park – Application Form

A volunteer of the Village Committee raised an issue regarding costs for hiring the park on Funday.
The resident was informed that a three hour meeting was held with the officers of the Village Committee and an application for the Use of the Park needs to be submitted in the first instance. This application form applies to everyone holding an event in the park.

"The volunteer continued to argue about this, interrupting the meeting. The chairman warned him that if he continued to interrupt, the meeting would be adjourned."

127/10/2023 Planning Applications

None

128/10/2023 North Yorkshire Council Report from Councillor Philip Barrett

None

129/10/2023 Clerks Report and Correspondence

a) Cherry Tree – Manse Way

The tree and area of land on Manse Way is under the remit of Craven District Council/North Yorkshire Council.
The tree was being monitored by the Council and was removed as it was rapidly decaying and posed a danger.

Michael Gane (Enforcement Office)r has advised that he would look into external funding to replant another tree nearby.

b) Craven Branch Meeting of the YLCA

Thursday 5 October 2023 at 7pm at Skipton Town Hall

c) Bollards – Sutton Lane End

Three bollards were wiped out on Sutton Lane end at approximately 9.15pm on the 15th September 2023.

Chairman Signature _____

Date _____

This was reported to North Yorkshire Highways. Three more have been ordered.

d) **Main Street**

Reported to Highways missing White Line Markings following resurfacing works on Main Street - Park Avenue, Mill Street and the Build out

e) **Park**

Sutton CP School has put in an initial inquiry regarding the use of the Park. They would like to know if there would be a possibility of school using the 'big field' in the park for a biking event that they are planning for our children. An application form has been forwarded to the School.

f) **Road Closure Notification**

West Lane for a period of 2 days between 17th October and 18th October to allow BE to replace a telegraph pole and provide a stay. The closure will be in place between the hours of 09.30 and 15.30 only.

g) **Letters, Emails, Comments received**

Complementing the Pavilion Staff on their polite and good service.

Another letter "complementing the Park Keeper and his team for preparing and filling the "boating lake" during this recent spell of very hot weather." Also thanking Council members "for all their hard work all year which I suspect goes unrecognised most of the time".

130/10/2023 **Conservation Group**

None. The clerk to contact the group to ask them to attend the next Council meeting.

131/10/2023 **Park / Pavilion**

a) **Lodge Roof**

Works to the lodge roof have now been completed. There was some extra structural problems that needed rectifying due to works not been completed correctly previously.

b) **Pavilion – Gas and Electric Box Doors**

Electric and gas boxes doors on the Pavilion are in need of replacing cost approximately £50.00.

132/10/2023 **Flooding/Footpath/Lighting/Highways/Trees/Land**

Lyndhurst Wood

The Chairman reported that a large tree cut down and left on the banking has now fallen in to the river. The tree could cause an issue in regards to flooding. Also the path is in a poor state and needs maintenance. The Woodland Trust and the Environment Agency to be notified.

133/10/2023 **Craven District Council –Planning Decisions**

None

134/10/2023 **Members Reports from Meetings and Community Reports**

Alvic Field

Cllr. Bretan reported overgrowth spilling onto the pavement from land known locally as Alvic Field, Holme Lane. The clerk informed she has reported the matter to North Yorkshire Council.

135/10/2023 **Finance**

Payments, Orders and Transfers

It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Bretan.

136/10/2023 **Future Agenda Items**

There will be NO Parish Council meeting in November. A working party meeting of Councillors only will be held to discuss the budget for 2024/25 on the 6th November. Details of which will then be proposed and voted on at Decembers meeting.

Proposed Cllr Morrell, seconded Cllr Bretan, unanimously approved.

137/10/2023 **Date & Time of Next Meeting**

The meeting closed at 7.30pm. The date of the next meeting will be held on Monday 4th December 2023.

Chairman Signature _____

Date _____

Chairman Signature _____

Date _____