



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 3rd April 2023 at 6.30pm

Present

Cllr. Bretan - Vice Chairman, Cllr. Green, Cllr. Parsons and Cllr. Hawkins.
Cllr. Bretan chaired the meeting.
in attendance: Clerk: Mrs Emmott and seven members of the public.

33/04/2023 Apologies for Absence

Cllr. Morrell, Cllr. Cottrell and Cllr. Ralph-Jennings.
Cllr. Barrett (North Yorkshire County Councillor Representative).

34/04/2023 Declarations of Member's Interest in Matters on the Agenda

None

35/04/2023 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on 6th March 2023 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Hawkins

36/04/2023 Public Participation

Philip Baker attended the meeting to provide details of his bid to change the postcodes of local parishes such as Sutton-in-Craven, Cononley, Crosshills & Glusburn, Farnhill, Kildwick, Cowling and Lothersdale from BD20 to BD25 and to acquire a letter of support.

A resident enquired if a response has been received with regards to the clearing of leaves off the Streets (please see below).

A resident enquired if any events were being arranged for the Kings Coronation.
It was confirmed that there were and details will be published shortly.

37/04/2023 Planning Applications

None

38/04/2023 North Yorkshire County Council Report from Councillor Philip Barrett

Cllr. Barrett emailed confirming that he had spoken to the Head of Waste Management regarding Street Cleaning and the matter is being looked into.

39/04/2023 Craven District Council Report from Cllr. Morrell

Cllr. Morrell forwarded the following report.

On Thursday 30th March Craven District Council held its last meeting as a full council. The Craven Herald has covered the story and I believe in this week's paper issue there will be numerous photos from the event along with a detailed account of the meeting, the community Legacy awards, the awards for Alderman including our very own Cllr. Philip Barrett, (much deserved), and other awards. As you can read about this in the paper, (or online), I won't take up your time with these details.

"I would however like to point out that after the meeting concluded, there was an informal gathering. During that time, I received very strong assurances from members of CDC who are going on to take part in the new North Yorkshire Council, that if we have any issues here in Sutton-In-Craven, they will be keen to support us in the weeks, months, years ahead to ensure that we have a strong voice. Phone numbers were exchanged, and I am expecting an informative email from the leader of the Independents at CDC.

"I know Phil will echo this and I have every faith in his support in the future, as he has indeed provided for us faithfully in the past. But I want you to know that members of CDC from ALL political groups, including the Leader of the now defunct CDC, expressed very clearly their intention to provide us as a Parish, every support in the future.

"I am confident, and feel secure in stating this. We are in good hands as we move forward with our new Unity Authority."

Chairman Signature _____

Date _____

- a) **Email to the Head of Waste Management regarding Street Cleaning.**
No direct reply from Craven District Council. However Cllr. Barrett informs that the Head of Waste Management is looking into the matter.
- b) **Email to Environment Agency regarding trees at the back of Greenroyd Mill.**
The Partnership and Strategic Overview Officer has run this situation and the photographs past the Asset Performance Team in the Environment Agency. The Asset Performance team are able to remove trees on the banks of designated main rivers, if there is evidence that the trees are causing an issue. Unfortunately, in this instance the EA are unable to help. The stretch of river concerned is not designated as Main River. Therefore, this stretch of river is outside the EA remit. The advice given is to contact the landowner and request that an application be put in to cut back the trees (it is unlikely they will be removed as they have a Tree Preservation Order in place) to the relevant authority.
- c) **Email to resident** informing of the response from the EA with regards to the trees in Sutton Beck behind Greenroyd Mill.
- d) **Email to Highways** notifying them of the date for Funday (18th June 2023) as not to coincide with the proposed resurfacing.
- e) **Email to a member of the public responding to his query regarding the bench situated at Wainman's Pinnacle.**
Having liaised with Craven District Council. The bench has been in situ for some time. It is not causing sufficient harm to warrant its removal. All applications for siting benches must be made to the Parish Council. Details of the Bench Policy are available on the Parish Council website.
- f) **Email to the Police** with regards to speeding traffic on Eller's Road. Submission number : CWS-124-23-1200-C.
- g) Email to Planning at CDC with comments.
- h) Email to NYCC – light reported out on Gatering Lane
- i) **Fund Raising Event for Manorlands**
To be held 8th May as part of the celebrations for the Coronation. A Walking Treasure Hunt around Sutton, mostly aimed at families commencing at Sutton-in-Craven Cricket Club.
- j) **Hedgehogs R Us Highway Project**
A hedgehog highway is 5 inch in a fence. The group are requesting for each area of the UK to use a small portion of their assigned funds to purchase a box of hedgehog highway surround 50 for £150.
It was resolved to decline this request at this time.
- k) **Crosshills & District Fellowship of Churches:**
Good Friday Gathering at the Cross in the Park 7th April 2023, 10.30am – 10.40am
- l) **A patient to advocate at Lung Cancer Group**
Emailed wanting to add his website to the Parish Council's. The site is American. It was suggested that a medical Website would be more suitable.
- m) **Email to NYCC reporting light out on Gatering Lane.**
- n) **Email from the Village Hall Committee** informing of their Annual Meeting (Wednesday 5th April via messenger) and requesting the name of a new representative following the resignation of the former one (the representative does not have to be a Councillor).
It was resolved that should anyone volunteer details will be passed on.
- o) **A letter of support** to be given to Mr Baker on his campaign to change the postcode for the parishes in North Yorkshire with a West Yorkshire postcode.

It was resolved that the revised Standing Orders, Financial Regulations and Complaints procedure be accepted.

None

- a) **Kings Coronation**
The Clerk and Pavilion Staff are organising an event to be held on the 6th May 2023. Details will be published shortly.

b) **Pavilion**
The Pavilion has been repainted by the Clerk and Pavilion Manger. The Pavilion Tearoom is now open.

c) **Park Toilets**
The Park Toilets are being repainted.

44/04/2023 Flooding/Footpath/Lighting/Highways/Trees/Land

a) **Ellers Road**
Evidence is being collated with regards to speeding, accidents, HGV's etc. Thank you to the resident/s who are helping with this.

b) **Ellers Road - Notice of Closure**
Temporary Prohibition of Traffic, Ellers Road, Sutton, Order 2023, No 80.
To prohibit any vehicle from using Ellers Road, Sutton for a temporary period (subject of access to premises) between 03/04/23 & 01/04/24, due to works. The closure period will be indicated by traffic signs & a local alternative route will be signed on site where appropriate.

45/04/2023 Craven District Council –Planning Decisions

Date Received	Application No.	Proposal	Location	Decision Date	Decision
20 th December 2022	2022/24472/HH	One and a half storey extension to side and single storey extension to the rear of the property.	10 Greenroyd Court	15 th March 2023	Permission Granted
18 th January 2023	2023/24725/HH	Proposed ground floor rear extension	58 Crofters Mill	9 th March 2023	Permission Granted
26 th January 2023	2023/24740/VAR	Application for variation of condition no 2 (approved plans) to approved planning application referenced 2022/23916/HH to include minor design changes to rear extension and approved detached garage repositioned.	12 Ash Grove	23 rd March 2023	Permission Granted
15 th September 2022	2022/24393/FUL	New Agricultural Access	Stubbing Hill Farm, West Lane	31 st Marc 2023	Permission Granted subject to conditions.

46/04/2023 Members Reports from Meetings and Community Reports

- a) Cllr. Bretan attended the YLCA meeting held on the 21st February 2023 via zoom. Climate change was an item on the Agenda.
- b) The water trough opposite the Cricket Club.
The clerk to make enquires into who is responsible for its maintenance.
- c) Cllr. Green informed the drains are still blocked on North Road and the tree on Manor way has been cut back with only one branch being removed. This is not cut back enough.
- d) Street Light out on Gibraltar Terrance – Rear of 8 North Road.
The clerk to report of NYCC.

47/04/2023 Finance

- a) **Payments, Orders and Transfers**
It was resolved to authorize payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Bretan, seconded Cllr. Green.

48/04/2023 Future Agenda Items

None

49/04/2023 Public and Press – Council members only

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Contracts – Request from a member of staff for further meetings over an issue dealt with in a grievance hearing.
It was resolved that this matter has been dealt with, following the Council's policy.

Generator – It was resolved to raise funds for maintenance work in the park.

Chairman Signature _____

Date _____

Leaves – To enquire if the Allotment Holders would like the leaf mould from the park.

Agreement - Signed between the Parish Council and the Bowling Club.

Mult Use Games Area – Resolved that the Multi Use Games Area be locked and used only by the schools between 9am and 3pm during term time. This is in relation to safe guarding children.

Jubilee Tearoom – Our Coronation Event is on the 6th May 2023. We will be closed on Sunday 7th May. Re-opening on Monday 8th May 2023. The Baptist Church are holding their Coronation celebration on Sunday 7th May 2023.

50/04/2023

Date & Time of Next Meeting

The meeting closed at 7.20pm . The date of the next meeting will be held on Monday 15th May 2023

Chairman Signature _____

Date _____