



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 3rd July 2023 at 6.30pm

Present

Cllr. Morrell – Chairman, Cllr. Bretan - Vice Chairman, Cllr. Green and Cllr. Hawkins in attendance: Clerk: Mrs Emmott and four members of the public.

72/07/2023 Apologies for Absence

Cllr. Parsons, Cllr. Cottrell, Cllr Ralph-Jennings and Cllr. Barrett.

73/07/2023 Declarations of Member's Interest in Matters on the Agenda

None

74/07/2023 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Annual meeting held on 15th May 2023 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Green, seconded by Cllr. Bretan

75/07/2023 Public Participation

None

76/07/2023 Planning Applications

Date	Application Number	Location	Applicant	Proposal	Comment
	2022/24585 /FUL	Garter Farm, Pole Road	Chris Fairchild	Change of use of barn to separate dwelling house, including installation of new roof, windows, doors and internal configuration and ancillary works. Internal and external alterations to existing farmhouse (replace windows and form bathroom at first floor). Reconfiguration of existing vehicular access off Pole Road. See below for amendments	No adverse comments See below
24 th May 2023	ZA23/25033 /FUL	Bridge Road	Chris Fairchild	Proposed residential development for seven new dwellings	The site has a designated Public Right of Way on it Which would need Permission to be re-routed. The existing metal railings Are dilapidated and do not fit in with other developments. A small section of dry stone Walling shown on the proposed Plan needs to be extended Along the whole length of that Border to replace the metal Railings.
12 th June 2023	ZA23/25103 /FUL	Midd Farm, West Lane	Sam Binney	Proposed agricultural worker's dwelling in form of a chalet	No adverse comments
13 th June 2023	ZA23/25098 /HH	5 Harper Grove	Isabella Shepherd	Side extension to house to provide a bedroom and bathroom	No adverse comments

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This consultation is sent following revised and additional information from the applicants:

- drawing 3067.1C
- Window and Door Details plan – March 2023
- Window Elevations plan – 03.04.23
- Site plan with 120m visibility splays
- Entrance Detail Plan – 24.05.2023
- Revised Heritage Statement – May 2023
- Re-roofing methodology statement
- Ecology Survey – 25.05.2023
- Updated flood risk assessment – May 2023
- Statement: Submission of Amended Plans & Documents Applications 2022/24585/FUL & 2022/24586/LBC

77/07/2023 North Yorkshire Council Report from Councillor Philip Barrett

None

78/07/2023 Co-option on to the Parish Council

Information circulated to members.

It was resolved the Jacqueline Dickinson be co-opted on to the Parish Council.

79/07/2023 Clerks Report and Correspondence

- a) Contact with Bowling Club regarding Code of Conduct.
A revised Code of Conduct has been adopted. Copy received.
- b) Email to Highways Area 5 requesting a STOP sign at the junction of Main Street/High Street near the Black Bull Inn.
Reply from Highways:
The junction at High St/Main St wouldn't satisfy the criteria laid out by the Department for Transport for STOP signs and lines. A STOP sign should only be provided where visibility is so restricted that it is essential for drivers to stop. Looking at the accident data we have from the police, there are no collisions reported here in the last 10 years except for one which was a vehicle pulling out of Ash Grove. With the visibility criteria not met and the lack of collisions, it is therefore something that we would not consider altering.
- c) Email to North Yorkshire Council asking them to assess the structure of the railings and any subsidence on Wet Ings Lane 16/05/2023
Ref: CAMS issue number 73493 – railings subsidence, Craven\Sutton-in-Craven\05.39.25.1\ Thank you for your recent report identifying issue(s) affecting the use of the public rights of way network, which has now been logged.
Reports of issues considered dangerous will be investigated and made safe as soon as possible, where this is our responsibility. Maintenance responsibility for stiles, gates and obstructions lies with the landowner or tenant. In these circumstances, once identified, the person responsible will be informed and advised on what action needs to be taken.
Depending on the priority, complexity and resources required, issues can take a significant amount of time to resolve. Unfortunately this means we are unable to give timescales on when issue(s) will be resolved; nor can we give individual progress updates, due to the large volume of reports received and officer caseload. However, you will be informed once the issue has been resolved.
- d) **Cherry Tree – Manse Way**
Reported 23 August 2021 to Craven District Council - replied saying the tree is being monitored.
Reported to North Yorkshire Council to reassess the tree following residents' concerns 22 May 2023.
- e) **Pinfold – West Lane**
A resident has expressed interest in the land known as the pinfold.
The resident was informed that the land is on a long term reoccurring lease and his interest will be noted. Should anything change the resident will be informed.
- f) **Community Awards**
Publicised on the Councils website and noticeboards.
The Community Awards have been running for several years, this year is especially important due to the coming together of 8 councils to create North Yorkshire Council.
The Council are asking residents to nominate people in their communities for 3 different award categories:
- Best community group - Awarded to groups carrying out ongoing voluntary activity / activities in North

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Yorkshire.

- Volunteer of the year - Awarded to individual volunteers carrying out voluntary activity / activities in North Yorkshire.
- Caring for the environment - Awarded to groups who have demonstrated a commitment to delivering community-based initiatives that protect, restore, and enhance our natural environment, helping to tackle the causes and impacts of climate change or supporting nature to thrive.

Closing date for nominations was the 5th June 2023 extended until the 11th June 2023.

g) **Details of meeting circulated to members**

A remote meeting is to be held with Assistant Chief Constable Scott Bisset on Wednesday 12 July 2023 at 6:30pm. The purpose of the meeting is for the parishes in North Yorkshire to put questions to the Assistant Chief Constable and the meeting is a follow on from the previous meetings held with Zoe Metcalfe, Police, Fire and Crime Commissioner.

h) **Fly Tipping – Gatering Lane**

Reported to North Yorkshire Council reference number 73080 31st May 2023. Now removed.

i) **Phone Kiosk – High Street/Main Street**

A email from a member of the public who had some ideas for the phone Kiosk. Details were forwarded.

In December 2019 research was done with a view to adopting the phone kiosk.

Parish Councils are eligible to adopt a phone kiosk for charities, groups, clubs who wanted to manage them.

This has been done in places like Settle (sited on the Parish Green).

A notice was put out by the Parish Council asking if any group, club, charity, organisation, or school in Sutton-in-Craven, would like to take on the management of the kiosk should the Parish Council purchase it. £1,000 was to be donated by the Parish Council towards its refurbishment.

Suggestions for use were also asked for, these included Book Exchange, Toy swap, Information Centre, History, Public Rights of Way, Plants, Art Gallery, Audio Stories, cash Machine, Dog Watering Station etc.

This would be a long-term commitment, so only established groups, clubs, charities, schools etc were eligible to apply. No one came forward. A further notice was published in February 2020. Again no one came forward.

Initially the Parish Council wanted the Phone Box moved to the park. But on investigation it was found that the phone box was Listed. English Heritage were contacted and informed that if the phone box was not altered since it was listed and is as described in the list it basically cannot be removed.

Upon purchase of the phone box the equipment would have been removed. BT Payphones is not selling the land under the kiosk and the parish council cannot acquire the land by agreement. There would be no changes made to the external appearance of the kiosk as a result of the adoption.

In March 2020 the Parish Council taking into consideration the above and lack of interest and other factors resolved that it would not be purchasing the Phone Kiosk.

j) **Holme Lane**

Letter forwarded to Cllr. Barrett informing of the Impact of the closure on residents by Yorkshire Water

k) **Yorkshire Water- Hall Drive**

Leak on Hall Drive reported. Ref V166970

80/07/2023 Conservation Group

None

81/07/2023 Park / Pavilion

a) **Funday**

To arrange a meeting with the Village Committee to discuss the Funday.

It was resolved that a meeting be arranged with a date to be confirmed.

b) **Spruce Tree**

Over the years the spruce tree in the park has been topped several times removing the most productive portion of the tree. This has opened the tree to internal decay, disease. The tree is now oversized and unstable encroaching on the War Memorial and seating. The spruce is decayed/dead in the middle. Children have been trying to climb up its centre and getting stuck.

It is proposed that the tree be removed subject to a survey (in the autumn) and necessary permissions, replaced by another and two others to be planted at other locations in the park.

c) **Tree Survey - School**

The Community Primary School received a report from the Local Authority with regards to a general Health and Safety inspection undertaken before half term, both inside and outside school buildings.

The report highlighted the large tree its branches hanging over the back playground. The tree management

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document, is apparently a focus for the Local Authority as a child was killed by a branch that fell from a large tree in a North Yorkshire school.

The school enquired if the Parish Council had any documentation from the council/park management to confirm that regular tree inspections are carried out?

The relevant information was given to the school and further details to be forwarded as acquired.

82/07/2023 Flooding/Footpath/Lighting/Highways/Trees/Land

a) **Let's Talk Transport**

The North Yorkshire Council 'Let's Talk Transport' conversation launched on Monday 22 May and runs until the Monday 17 July at 23.59.

Publicised on the Councils website asking residents to complete the survey about how they travel in, and around, North Yorkshire.

As a major stakeholder, there will also be an opportunity for parish councils to give their input. The North Yorkshire Transport team will be in touch with further details in due course.

b) **Resurfacing Main Street – Highways Report**

Resurfacing works to Main Street is programmed for the 1st to 8th August.

Letter drops and advanced signage will go out nearer the time.

d) **Street light – Rear of Harker St / Well Street.**

This Street light has now become obsolete. It is set on private land which is not accessible to the wider general public. As resolved in a previous meeting once the lantern became obsolete the Street Light would be removed.

The clerk to confirm this with North Yorkshire Council.

e) **Planned Road Closure Notification - 40469 - Harper Square, Sutton**

The Closure will be in place for a period of 2 days between 20th July 2023 and 21st July 2023 to allow BT to replace 1no. telegraph pole. The closure will be in place between the hours of 08:00 and 17:00 however access will be maintained for residents as there is no diversion.

83/07/2023 Craven District Council –Planning Decisions

Date Received	Application No.	Proposal	Location	Decision Date	Decision
21 st March 2023	2023/24880/FUL	Proposed Increase in height of existing single storey building to provide first-floor apartment	Dolly Tub Launderette 39 Gordon Street	22 nd May 2023	Granted
5 th April 2023	2023/24830/FUL	Two additional camping pods	Land to North of Buckstone Livery, Buckstone Lane	24 th May 2023	Granted
7 th April 2023	2022/24642/FUL	Erection of 1.5 storey bungalow adjacent to existing dwelling	Adjacent to Inglewood, gatering Lane	28 th June 2023	Granted
12 th January 2023	2022/24585/FUL	Change of use of barn to separate dwellinghouse, including installation of new roof, windows, doors and internal reconfiguration and ancillary works. Internal and external alterations to existing farmhouse (replace windows and form bathroom at first floor). Reconfiguration of existing vehicular access off Pole Road	Garter Farm, Pole Road	20 th June 2023	Granted

84/07/2023 Members Reports from Meetings and Community Reports

a) YLCA Branch Meeting, Monday 19th June 2023 at 7pm.

a) Election of Officers and Representatives

b) Local Enterprise Partnership

The importance of Local Area Energy Planning and how parish sector councils can be better engaged in the process of developing and delivering pathways to net zero.

c) To receive an update on the Parish Charter following consultation with the parishes. The final version to go to the NYC Executive on the 18th July 2023.

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- b) Cllr Green reported blocked drains one at the bottom of Gatering Lane and one on North Road.
A member of the public also mentioned further blocked drains.
Lists to be sent to the clerk and forwarded to North Yorkshire Council and Cllr. Barrett.

85/07/2023 Finance

- a) **Payments, Orders and Transfers**
It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Bretan.

86/07/2023 Public & Press

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.
Following Funday it was resolved that the Events Policy be updated. A Sub-Committee was formed to update the Policy in line with concerns raised.

87/07/2023 Future Agenda Items

None

88/07/2023 Date & Time of Next Meeting

The meeting closed at 8.25pm . The next meeting will be held on Monday 7th August 2023.

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Date _____