



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 4th December 2023 at 6.30pm

Present

Cllr. Morrell – Chairman, Cllr. Bretan - Vice Chairman, Cllr. Cottrell, Cllr. Hawkins and Cllr Ralph-Jennings.
in attendance: Clerk: Mrs Emmott and seven members of the public.

138/12/2023 Apologies for Absence

Cllr. Green, Cllr. Parsons, Cllr. Dickinson and Cllr. Barrett.

139/12/2023 Declarations of Member's Interest in Matters on the Agenda

None

140/12/2023 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on 2nd October 2023 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Morrell, seconded by Cllr. Bretan.

141/12/2023 Public Participation

With regards to a letter received by the Parish Council dated 25th November 2023 following Events application and Policy details.

The Chairman of the Village Committee Commented "That people who had spoken to the Council about Funday, as reported at the meeting held with David Harrison-Young and Christine Young on 15th August were, "online Trolls". The Chairman of the Parish Council stopped the remarks and told the Chairman of the Village Committee that this was totally untrue.

The Chairman of the Village Committee commented further stating "That Funday is a community event. It is our biggest event of the year raising funds for the Christmas lights and donating to groups in the village. The Village Committee put funds towards widening the gates in the park to allow large vehicles into the park. It costs over £8,000 to put the Christmas lights up in the village."

142/12/2023 Planning Applications

<u>Application Number</u>	<u>Date Valid</u>	<u>Location</u>	<u>Proposal</u>	<u>Comment</u>
ZA23/25268/FUL	27 th September 2023	6 Daisy Place	Conversion & Extension of garage to form an annexe	In a Conservation Area. The drawing of the existing building does not seem to match what is currently there. The proposed extension would double the size of the existing garage building losing parking space. There is no space on Daisy Place to park a vehicle, you would be blocking other residents if you parked on the road.
ZA23/25394/HH	13 October 2023	4 Walton Street, Holme field Road	Proposed single storey extension to east elevation	No adverse comments
ZA23/25131/FUL	13 November 2023	Wood Top Farm, West Lane	Proposed installation of a single 15m wind turbine (height tip 17.8m) solar array, and engineering works to create biodiversity pond.	Already granted permission on 1 st December 2023. To inform NYCC the closing date according to their correspondence was the 6 th December 2023.

143/12/2023 North Yorkshire Council Report from Councillor Philip Barrett

Cllr. Barrett contacted the clerk to inform that funding has been sourced to re-surface most of the first section of the footpath leading off Holme Bridge towards the Cricket Club.

Chairman Signature _____

Date _____

144/12/2023 Clerks Report and Correspondence

- a) Email to Highways with a list of missing road markings following the re-surfacing work on Main Street.
- b) Email to the Woodland Trust informing of a large tree that was cut down and left on the banking in Lyndhurst Wood is now in the beck and could possibly cause flooding issues.
Email to the Police with regards to dangerous parking on/near the junction of West Lane.
- c) Email to the Sam Riley, Conservation Group requesting information following a long absence from any meeting.
- d) Light out No.17 Crofters Mill reported to NYC.
- e) Notice of Slower Speeds Reduce Traffic Harm zoom presentation & Q & A Invitation circulated to members. Tuesday 17th October 7pm.
- f) Letter to Julian Smith MP regarding the missing road markings following no response from NYC. Copy circulated to members.
Reply from Julian Smith MP via Richard Flinton.
I can advise that we had been chasing the contractor regarding this matter for some time and can only apologise for the length of time that this has taken to get the matter resolved but I can confirm that the Highways Engineer visited Sutton in Craven last Wednesday, 15 November to post inspect the works and all of the missing road markings that the parish have listed have been completed.

145/12/2023 Conservation Group

The clerk contacted Sam Riley with regards to the Conservation Group.
Mr Riley has informed that due to the ill health of his colleague who has had to stand down and Mr Riley starting a new role with a Charity he works for which requires him to work weekends, efforts to restart the Conservation group have not progressed. He stated that realistically at the moment he is unable to form the group and apologises for taking up the councils time on something that has failed to materialise.
It was resolved that the clerk look into where the (public) funds left are being used or donated.

146/12/2023 Park / Pavilion

Applications for Use of the Park

Annual Applications for the use of the Park from Sutton Juniors Football Club, Sporty Church, Baptist Church and the Community Primary School.
These were reviewed and all were accepted.

Village Committee

Letter dated 25th November 2023 received from the Village Committee. This letter is in relation to the Parish Councils Events Policy where an application form is required for the use of the park – circulated to members.
A letter of reply to be forwarded back to the Committee.

Rotary Hand Seed Slotter

Following a request from the Park Keeper for a Rotary Hand Seed Slotter £160 plus Vat. The Bowling Club have agreed to donate £80.00 towards the purchase.
This has now been received.

147/12/2023 Flooding/Footpath/Lighting/Highways/Trees/Land

- a) Community Emergency Plan
Two new members recruited thus far.
- b) The Woodland Trust Confirmed that the tree has now been removed from the beck in Lyndhurst Wood.
- c) The quote for Urban Grass Cutting for 2024/25 was presented to Councillors at Novembers Precept Meeting.
- d) **Bin at Holme Lane Bus Shelter**
Residents have complained the bin is constantly overflowing with dog bags and the smell is unbearable when waiting for a bus.
The bin was purchased by the Conservation Group who have disbanded.
Previously the Street Cleaners unofficially emptied the bin.
North Yorkshire Council are not accepting responsibility for emptying the bin as Craven District Council have informed it was not officially authorised.
Under these circumstances the bin has had to be removed.
It was resolved to monitor the situation.

Date Valid	Application No.	Proposal	Locations	Notified	Decision
8 th August 2023	ZA23/25265/HH	Proposed removal of detached garage and formation of side return extension, open porch with roof extending over bay & infilling under bay in cavity wall construction.	7 North Avenue	03/10/2023	Granted
31 st March 2023	ZA23/24932/FUL	Demolish existing stable building and construct stable block	View Point Stables	03/10/2023	Granted
10 th August 2023	ZA23/24241/OUT	Outline application for construction of detached dwelling and approval of access (all other matters reserved)	Cragstones, Crag Lane	13/10/2023	Granted
30 th August 2023	ZA23/25259/HH	Retrospective application for timber decking installation to the front garden	6 High Street	13/10/2023	Granted
22 nd September 2023	ZA23/25378/TCA	Removal of Norway Spruce.	Sutton Park		Granted
27 th September 2023	ZA23/25268/FUL	Conversion & extension of garage to form an annexe.	6 Daisy Place, High Street	21/11/2023	Granted
24 th May 2023	ZA23/25033/FUL	Proposed residential development for six new dwellings	Bridge Road	01/12/2023	Granted

Members Reports from Meetings and Community Reports

It has been noted that a number of road name signs are disappearing.

Cllr. Bretan that she had attended the YLCA meeting in October. Topics included:- the lack of housing for young people, Gargrave Parish Council are fighting to put a 20mph speed limit in the village in place, There is an increase in parish council representatives attending the meetings.

Financea) **Payments, Orders and Transfers**

It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Ralph-Jennings.

To consider the budget and agreed to the precept figure for 2024/25 – details circulated to meeting.

It was resolved that the budget of £90,200 be accepted for 2024/25.

Band D £72.85 a rise of £6.43 per annum.

The request to be forwarded to North Yorkshire Council.

The clerk presented the budget for discussion on the 6th November 2023. It was proposed that a budget of £95,500 would be needed for 2024/25. The Parish Council proposed that a precept of £90,200 be requested for 2024/25 and £5,300 would be used from the contingency account to make up the difference for the year.

Consideration was given to the increasing costs including:- energy costs, lighting , maintenance costs and salary increases.

Future Agenda Items

None

Date & Time of Next Meeting

The meeting closed at 7.30pm . The date of the next meeting will be held on Monday 8th January 2024 subject to the amount of business.