



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 5th February 2024 at 6.30pm

Present

Cllr. Morrell – Chairman, Cllr. Green, Cllr. Parsons, Cllr. Dickinson, Cllr. Cottrell, Cllr. Hawkins.
in attendance: Clerk: Mrs Emmott, Cllr. Barrett and seven members of the public.

01/02/2024 Apologies for Absence

Cllr. Bretan, Cllr. Ralph-Jennings

02/02/2024 Declarations of Member's Interest in Matters on the Agenda

None

03/02/2024 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on 4th December 2023 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Morrell, seconded by Cllr. Cottrell.

04/02/2024 Public Participation

None

05/02/2024 Planning Applications

<u>Application Number</u>	<u>Date Valid</u>	<u>Location</u>	<u>Proposal</u>	<u>Comment</u>
ZA23/25540/LBC	27 November 2023	1 Garden Place, Main Street	Replacement Window	No adverse comments
ZA23/25595/HH	9 th January 2023	32 The Hawthorns	Demolition of garage and construction of 2 storey single rear extensions	No Adverse comments
ZA23/25569/FUL	18 th December 2023	Land at High Pole Barn, Pole Road	Proposed redevelopment of commercial buildings, yard and residential garage to form manager's accommodation and 14 chalet pitches	This site has been previously refused planning. This is going to be a Holiday Let site so I can see no reason how this can meet the needs of the community. It will increase traffic on already busy country.
ZA24/25624/HH	5 th January 2024	4 Holme Close	Dormer roof extension	No adverse comments

06/02/2024 North Yorkshire Council Report from Councillor Philip Barrett

Cllr. Barrett informed of the increase in North Yorkshire Council Tax this year. The proposed budget for 2024/25 would see a rise of council tax of 4.99 per cent, including a two percent precept for adult social care, in North Yorkshire to counter the financial challenges, equating to an increase of £87.80 for an average Band D property to a total bill of £1,847.62.

Bridge at Lumb Clough – please see report 10/02/2024

Public Right of Way off Holme Bridge has now been re-surfaced following funding secured from Cllr. Barrett.

Cllr Green informed of the many Pot Holes on Bridge Road.

07/02/2024 Clerks Report and Correspondence

- North Yorkshire Council notified of precept amount
- Letter to Sutton-in-Craven Village Committee with regards to Funday.
- The Parish Council have been informed that funds left by the Conservation group which has now been disbanded will be used to fix gates, benches etc around the village.

Chairman Signature _____

Date _____

- d) It has been reported to a member of the Council that some residents feel that the defibrillator placed on the Hawthorns is an eyesore and are questioning the need for planning permission. With regard to the 'Defib' from a planning prospective North Yorkshire Council were not aware of it and planning permission would not be needed as its de-minimis. It has been advised that any residents that are not happy or have an issue contact the group named on the device directly.
- e) Email to Area 5 with regards to block drains following the bad weather and also asking them to enforce the trimming of trees overhanging the road on North Road/Manor Way.
- f) Data Protection Registration Document renewed expires 03 March 2025.
- g) The Planning Inspectorate has announced that from 1 April 2024, people wanting to share their views on planning and enforcement appeals must submit their comments through the Appeals Casework Portal which can be found by clicking on the following link: [Appeals Casework Portal \(ACP\)](#). Comments will no longer be accepted by email. From 1 April 2024, interested parties who try to make a comment via email will be directed to the ACP. The Planning Inspectorate will continue to make provision for those with accessibility needs.
- h) YLCA has a partnership arrangement with Clear Utility Solutions (CUS) to help member councils make savings when purchasing electricity. The plan is to create a buying group of councils meaning that as well as getting great service, member councils will benefit from exclusive pricing too. And the more councils that use it, the better the prices will be.
- i) Highways: Parish / Town Council Workshops and I would like to invite you to attend in person or join on-line to one of the following sessions:-

Date	Time	Venue	Attending
Monday 26 February	18:30	Teams (on-line virtual)	Unlimited
Wednesday 28 February	10:00	Skipton Highways Depot	Limited to 10
	14:00	Skipton Highways Depot	Limited to 10

Spaces are limited to attend in person but depending on the uptake I can always arrange another date so please advise which session and I will add you to the list.

- j) Kex Gill, (A59) Emergency Road closure from 18:30hrs Friday 2nd February- NYC Report
A full signed diversion route will be in place, traffic management operatives will be checking the closure signage and diversion routes over the weekend.
- Engineers will be carrying out further investigations and considering design solutions early next week. We do recognise the disruption this causes to the general public and will ensure the repairs are carried out as soon as possible, allowing us to remove the closure.
- A press release has been issued alongside appropriate North Yorkshire Council social media updates. I will provide further updates regarding actions next week.

08/02/2024 Annual Parish Meeting and the Annual General Meeting 2024

The Annual Parish Meeting will be held on Monday 4th March before the normal Council meeting and the Annual General Meeting date 13th May to be confirmed.

09/02/2024 Park / Pavilion

- a) **Applications for Use of the Park – Sutton Village Committee Funday**
Letters received and replied to. Signed application form and Events Policy received. Application accepted subject to conditions as specified in letter 9th January 2024.
- b) **Park Closure**
The Park remained Closed on the 17th and 18th January due to the icy conditions.
- d) **Pavilion.**
A Winter Crafts Day was held on the 21st January 2024 in the Pavilion to raise money for Manorlands.

10/02/2024 Flooding/Footpath/Lighting/Highways/Trees/Land

- a) On the 21st December 2023 at approximately 6am in the morning a tree fell obliterating the main access bridge to Lumb Clough. On inspection by the clerk and Park Keeper and in consultation with Cllr. Parsons it was agreed to put fencing on either side due to the exposed pipe and seriousness of the incident in order to protect the public. The details were reported to North Yorkshire Council reference Number 101010291054. On the 3rd January the issue was chased up a new reference cams issue number 74800 was given for future correspondence. Pictures were forwarded with further information and notification of the pipe containing exposed wires.

Chairman Signature _____

Date _____

Passed Parish Council minutes shows the bridge was replaced by North Yorkshire Council - completed in 2003.

The Public Rights of Way Officer informed that an emergency closure order was put on the path on the 22nd December. Six months closure notices will be posted on site on the 11th January when the emergency closure expires. The Officer has contacted the Land Registry to identify the owner of the land from which the tree fell, with a view to instructing them to remove their tree from the bridge. Anticipation of this information is about a week.

Once the tree has been removed the Parish Council has been informed that measurements will be taken for a new bridge. It will depend on when funding is available as to its replacement. The closure notices will be extended as required.

Works have now been carried out removing the exposed pipe (electrical wires) and with a new electrical pole being fitted.

b) **Litter Bins**

A request for a new replacement litter bin at the entrance to Lyndhurst Wood has been made to North Yorkshire Council reference 775421 picture supplied.

The litter bin at the end of Hall Drive near the collapsed bridge in the fenced area cannot be moved at this time.

c) **Bridge Road – 17th January 2024**

Damaged has been caused to the wall on Bridge Road. The top stones over the bridge have been pushed into the water. North Yorkshire Council have been informed and a works order has been placed to rebuild the wall.

d) **Blocked Drains – Ellers Road, Gatering Lane**

An order has been issued to have all gully tops cleaned off on the full length of Ellers Road.

e) Public Rights of Way are looking into the matter of the blocked drain at the bottom of Gatering Lane near the school gates. CAMS issue number 74910.

11/02/2024 Craven District Council –Planning Decisions

Date Valid	Application No.	Proposal	Locations	Notified	Decision
13 June 2023	ZA23/25098/HH	Side extension to house to provide a bedroom and bathroom	5 Harper Grover	21/12/2023	Granted
31 July 2023	ZA23/25243/HH	Single-storey rear extension and conversion of garage and repositioning of door and window openings	72 Crofters Mill	15/12/2023	Granted

12/02/2024 Members Reports from Meetings and Community Reports

- a) The next meeting of the Craven Branch of the YLCA is on 20 February 2024.
- b) Lights out at the bottom of Victoria Street and Gibraltar Terrace, Rear of North Road.
- c) The Vicarage is being sold. The Church has requested the use of storage in the park for mowing equipment. The Clerk to contact our the Parish Councils Insurance Company.

13/02/2024 Finance

- a) It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed. Proposed Cllr Morrell, seconded Cllr. Dickinson.
- b) **Bowling Club Agreement**
This was reviewed by the Council. No amendments required. Signed by the Chairman.

15/02/2024 Future Agenda Items

None

16/02/2024 Date & Time of Next Meeting

The meeting closed at 7.00pm . The date of the next meeting will be held on Monday 4th March 2024 subject to the amount of business.

Chairman Signature _____

Date _____

SPC114	E-on Next	532.33	Electric - December
SPC115	E-on Next	280.31	Gas-December
SPC116	Staff	4067.28	Salaries
SPC117	HM Revenue & Customs	661.28	Tax & National Insurance
SPC118	NYC Pension Fund	1214.79	Pension contributions
SPC119	Croner	163.75	Health & Safety/Employment

Chairman Signature _____

Date _____