



# Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 6<sup>th</sup> February 2023 at 6.30pm

## Present

Cllr. Morrell – Chair, Cllr. Bretan - Vice Chair, Cllr. Green, Cllr. Hawkins and Cllr. Cottrell.  
in attendance: Clerk: Mrs Emmott, and four members of the public.

## **01/02/2023 Apologies for Absence**

Cllr. Ralph-Jennings, Cllr. Parsons and Cllr. Barrett

## **02/02/2023 Declarations of Member's Interest in Matters on the Agenda**

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

## **03/02/2023 Minutes of the Previous Meeting**

It was **resolved** that the minutes of the meeting held on Monday 5<sup>th</sup> December 2022 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Morrell, seconded by Cllr. Bretan.

## **04/02/2023 Public Participation**

### Ellers Road

A resident attended the meeting to inform of speeding traffic on Ellers Road. Letters from a number of residents have been forwarded to Highways and copied to the clerk. (see clerks Correspondence).

Sutton-in-Craven Parish Council is one of the 141 parishes which is supporting the campaign for 20s Plenty. Default 20mph has been already adopted for 18 million people in England.

Default 20mph has proven benefits. It's not blanket, its presumption of 20mph on most urban and village roads, with higher limits where safe. Currently the presumption is 30mph. The campaign is for default 20mph.

At the next meeting of the Committee for North Yorkshire (County Chambers, County Hall, Northallerton) to be held on Wednesday, 22<sup>nd</sup> February 2023, at 10.30am. In Public access time 20s Plenty will be doing a visual presentation of stopping distances.

### Road Surfacing, Flooding Issues and Compost Areas

Residents informed of:-

- Tarmac cracking on the High Street, Pot holes on Ash Grove, North Road.
- Drains blocked on North Road, Ash Grove and North Street with leaves and compost debris.
- Virgin contractors have dug a hole outside North Fold Croft leaving soil and debris.
- The amount leaves on the roads – Lengthsman?
- Equipment in Park not stored in garage
- Trees on Sutton Lane obscuring lights and weeds growing back.
- Sutton Lane – Give Way is too close to island. Narrow for buses

The clerk to write to Highways regarding the points above. Cllr. Morrell to consult with Cllr. Barrett on Highway issues and will look into the equipment in the park.

Cllr. Morrell also informed that issues can be reported on the North Yorkshire County Council website under the section Report a Fault.

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

Application Number	Location	Applicant	Proposal	Comment
2022/2461 9/FUL	Ellers Road	Mr Stephen Adams	Change of use of existing disused stables building to residential use (class 3) with associated external alterations.	Disused stable (as the current owner does not keep horses). Stand alone. In a single field . No agricultural connection. No connection to existing nearby farms. The development would result in residential development in an inappropriate location in open countryside. The proposal is not served by a public sewage network. Water from neighbouring farms comes from their own springs. There is not spring to this property. Access is difficult with no visibility splays. When approaching the property from Sutton up the Ellers you cannot directly turn right into the property the same turning left when exiting. The dwelling does not reflect the need of the local community.
2022/2447 2/HH	10 Greenroyd Court	C Morton	One and half storey extension to side and a single storey extension to the rear of property.	No Adverse comments
2023/2467 6/HH	2 Bay Horse Close	A Neal	Single Storey Rear Extension	No Adverse comments
2022/2458 6/LBC 2022/2458 5/FUL	Garter Farm, Pole Road	M Smith	Change of use of barn to separate dwellinghouse, including installation of internal and external alterations to existing farmhouse (replace windows and form bathroom first floor). Creation of new vehicular access and stopping up of existing vehicular access off Pole Road.	Listed Building – <ul style="list-style-type: none"> <li>• Windows - in keeping with the traditional building materials and size.</li> <li>• Owls have been seen flying in and out of the barns – Ecology report?</li> <li>• As much of the original character of the building should be retained as much as possible including stone walls.</li> <li>• Access does not seem to meet 2.4 metres visibility splays.</li> <li>• Public Rights of Way run close to the house and the development would encroach on the enclose garden.</li> <li>• Flooding measures to southern boundaries to ensure surface water drains to the field to the south which is not at risk of flooding.</li> <li>• Excess surface water to be diverted to prevent any flooding.</li> </ul>
2023/2472 5/HH	58 Crofters Mill	J Jennings	Proposed ground floor rear extension	No Adverse Comments
2023/2474 3/TPO	8 Cryer Road Ellers Road	Northern Powergrid	Excavation works for the installation of underground cables within the root protection area of TPO trees	To check that there are no endangered species such as lichen or other rare plants.

**06/02/2023 North Yorkshire County Council Report from Councillor Philip Barrett**

None

**07/02/2023 Craven District Council Report from Cllr. Morrell**

Cllr. Morrell attended the Craven Creative Network meeting at the Town Hall. The network will provide an opportunity for creative organisations and individuals in the Craven area to meet or reconnect.

**08/02/2023 Clerks Report and Correspondence**

- a) **20/12/2022** A resident reported the new warning sign on Sutton Lane near the Old Royd Hill Nursing Home had been knocked off and was dangerous and could end up in the middle of the road.  
Also a light further on in the West Yorkshire side had been knocked and was facing in to the field.  
The clerk reported the matter to NYCC Highways.  
The site was visited at 4pm that day and no safety defects regarding signage on Sutton Lane were found.  
It was confirmed that the light is under West Yorkshire and they would deal with the matter.
- b) **NALC Parliamentary Briefing – Levelling Up and Regeneration Lords Second Reading 17 January 2023 – circulated to members.**
- c) **Email from resident of Ellers Road.**  
Emails from residents requesting traffic calming measures on Ellers Road (particularly in the residential area between Park Row and Cryer Row) for safety reasons.  
The clerk to write to Highways with regards to the letters and Cllr. Morrell to pass information on to Cllr Barrett and request that some pedestrian signage be put in place.
- d) **Lumb Clough**  
Wild Lea, the land adjacent to Lumb Clough. Requesting permission to put a gate linking Wild Lea and the Clough near the fallen Beech Tree for the use of access for school children.  
As far as the Parish Council are aware the boundary walls of the Clough are under the relevant landowners.  
**Resolved:** The Parish Council have no objections to the request.
- e) **Lumb Clough – Underground Cable**  
The proposal from Northern Powergrid is to install an underground cable from the footbridge through to the wooded area to the adjoining field, as shown on the attached plan. The entirety of the diversion route is as shown coloured blue on this plan. The new section of underground cable through the wooded area will be ducted and the installation will use hand digging in order to minimise any damage to tree roots through this area.  
As the trees in this area are protected a representative of Northern Powergrid has met with the Tree Officer at Craven District Council, to determine the route least affecting any of these trees.  
It was **resolved** the Parish Council have no objection subject to making sure no rare species of plants such as Lichen are in the area to be dug.
- f) **New Council – North Yorkshire Council Report**  
Parish Council Charter consultation. A 12 week consultation launched on 18<sup>th</sup> January. Clerks have been contacted to co-ordinate a single response from each Parish Council by 12 April. Parish Council Liaison Drop Ins 13<sup>th</sup> February 2023 11:30 – 2.30pm, Craven District Council offices.

**09/02/2023 Annual Parish Meeting and Annual General Meeting**

The Annual Parish Meeting will be held on Monday 6<sup>th</sup> March before the normal Council meeting and the Annual General Meeting will be held on the 16<sup>th</sup> May 2023.

**0/02/2023 Conservation Group**

No Report

**11/02/2023 Park / Pavilion**

- a) **Pavilion**  
On the 15/12/2022 a burst pipe was reported in the Pavilion. The pipe burst around 3.30pm. The water was turned off by the Park Keeper. Water poured through the ceiling soaking the carpet and damaging one of the walls in the main room of the pavilion and ladies toilets.  
The clerk contacted a plumber who fixed the pipe on Saturday. The electricians were checked and the heating put back on to help dry the Pavilion out.  
Markless Cleaning were called to extract water from the carpet and humidifiers and driers set up. The carpets were cleaned and dried to eliminate the smell of bacteria.  
The matter was reported to the Insurance company on the 16/12/2022. Crawford's Insurance Adjusters were appointed by Hiscox Insurance Company and a meeting held on the 3/01/2022.  
A quote for re-plastering the Pavilion wall and re-boarded and plastering ceiling was obtained.  
All quotes and Invoices have been forwarded to the claims adjusters (including paint). There is an Insurance excess of £250. All claims have been accepted by the Insurance Company .

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

- b) **Bowling Club**  
Following our last meeting on the 5<sup>th</sup> December as per minutes a letter was sent by email to the Chair of the Bowling Club dated the 8<sup>th</sup> of December 2022. A reply was received dated 15<sup>th</sup> December this was discussed in the Extraordinary meeting held on the 16<sup>th</sup> December 2022.  
Details were forwarded to the Chairman of the Bowling Club on the 21<sup>st</sup> December 2022.
- c) **Play Equipment**  
Severe damage has occurred to the Monkey bars (which have been removed). To replace Monkey Bars £416.38 plus VAT, Tram Track Chains £430.96 plus VAT, fittings £25.96, Spares and Delivery Installation £585.00 plus VAT.  
**Total cost** £1,458.30 plus £291.66 VAT, Grand Total £1,749.96.  
**Resolved:** Agreed for next year's budget.
- d) **Sutton Lane Lighting**  
The Chairman of the Village Committee requested that could he attend any meetings regarding lighting on Sutton Lane. It was agreed to inform should any meetings take place with regards works to the Street Lighting.

**11/02/2023 Flooding/Footpath/Lighting/Highways/Trees/Land**

- a) **PLANNED ROAD CLOSURE NOTIFICATION - 37606 - Bridge Road, Sutton**  
The Closure will be in place for a period of 2 days between 7th February 2023 and 8th February 2023 to allow BT to replace 1 existing pole. The closure will be in place between the hours of 09:30 and 15:00 only
- b) **Main Street - Resurfacing**  
Highways have confirmed that Main Street resurfacing is in a package of works to be carried out in the next financial year and is likely to be carried out during the school summer holiday period. The extent of the works is to fully resurface from the junction with the High Street through to the junction of Corn Mill Walk to tie in with the section that was done last July.  
Once they have a successful contractor on board with their programme they will update us with the programmed dates. In the meantime monthly safety inspections will continue as normal and any safety defects will be addressed.
- c) **Rosemount Court - Highways response**  
Rosemount Court is a private street NOT maintained by North Yorkshire County Council. So highways will be putting no markings down. As it's a Cul de sac you would hope that residents should know they should give way when approaching Manor Way for both pedestrians and vehicles.
- d) **Trees – Sutton Beck behind Greenroyd Mill**  
A number of self-seeding trees growing in the beck are causing flooding issues for residents. This part of the beck is not under the remit of the Environment Agency. Craven District Council have been contacted with regards to finding out ownership details.

**12/02/2023 Craven District Council –Planning Decisions**

Date Received	Application No.	Proposal	Location	Decision Date	Decision
2 <sup>nd</sup> August 2022	2022/24255/HH	First floor rear extension above garage	6 High Street	2 <sup>nd</sup> February 2023	Permission Granted

**13/02/2023 Members Reports from Meetings and Community Reports**

- a) YLCA Craven Branch Meeting 21<sup>st</sup> February 2023.  
Cllr. Green requested that the clerk contact Yorkshire Housing again regarding the trees on Manor Way and the overgrown Willow tree on Ash Grove.

**14/02/2023 Finance**

- a) **Payments, Orders and Transfers**  
It was resolved to authorize payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Bretan.

**16/02/2023 Future Agenda Items**

None

**17/02/2023 Date & Time of Next Meeting**

The meeting closed at 8.30pm . The date of the next meeting will be held on Monday 6<sup>th</sup> March 2023

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_

Chairman Signature \_\_\_\_\_

Date \_\_\_\_\_