



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 7th November 2022 at 6.30pm

Present

Cllr. Morrell – Chair, Cllr. Bretan - Vice Chair, Cllr. Green, Cllr. Ralph-Jennings, Cllr. Hawkins and Cllr. Cottrell. in attendance: Clerk: Mrs Emmott, Cllr. Barrett and seven members of the public.

121/11/2022 Apologies for Absence

Cllr. Parsons

122/11/2022 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

123/11/2022 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 3rd October 2022 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Morrell, seconded by Cllr. Bretan.

124/11/2022 Public Participation

Sam Thomas Riley-Gunn and Geoff Maskell outlined their proposal to form a new Conservation group. A request was put forward to use some parish land focusing on habitat restoration at Crag Nook Delph. The group would have their own Public Liability and Employment Liability Insurance under Zurich and would undertake all necessary risk assessment. A management plan will be put forward. (please refer to item Conservation Group130/11/2022).

125/11/2022 North Yorkshire County Council Report from Councillor Philip Barrett

Working groups have been set up to look into how the new single council will operate from April 2023. There is concern regarding issues such as planning and how the voice of residents and Parish councils will be heard. Offices will remain in Skipton to what extent of service is yet to be determined.

126/11/2022 Craven District Council Report from Cllr. Morrell

There is currently a Devolution Public Consultation taking place on funding local priorities. £540 million of new Government Investment to spend on local priorities to produce growth, together with devolved powers. The consultation is to gather views from the public on how the proposed deal will be implemented. The consultation will run until 16th December 2022.

The Chairman questioned Craven District Council over the issue of Flooding in the area and how the distribution of sandbags etc will be affected under the new Unitary Council.

The Chairman was advised that offices in Skipton will remain and the same method of help and distribution will continue.

127/11/2022 Planning Applications

Application Number	Location	Applicants	Proposal	Comments
2022/24457/HH	17 Hazel Grove		Single Storey side extension to north elevations	Size of extension, not in keeping? Parking?
2022/24422/HH	2 Harper Grove	Miss Vicky Foulston	Removal of existing structure and creation of double storey-side extension	No adverse comments

128/11/2022 Clerks Report and Correspondence

- a) Email regarding the Crossing outside of South Craven School. The clerk forwarded this to Glusburn and Eastburn Parish Council.

Chairman Signature _____

Date _____

- b) **Craven District of Sanctuary – circulate to members prior to meeting**
Craven District Council has agreed to become a District of Sanctuary and is preparing an action plan to engage with refugees, businesses, public and voluntary organisations, faith groups and residents of Craven to make it a truly welcoming place for refugees.
- c) **Devolution Public consultation- circulated to members prior to meeting**
A proposed devolution deal for York and North Yorkshire was announced on the 1 August 2022. Under the proposed deal, the region will gain local control of funding to spend on the things that matter to the people of York and North Yorkshire. This will include £540 million of new Government investment to spend on local priorities to produce growth, together with a range of devolved powers.
A public consultation is now live to gather views from the public on how the proposed deal will be implemented. The consultation launched on the 21 October and will run until the 16 December 2022.

129/11/2022 Civility and Respect Pledge and Dignity at Work Policy

‘To pass a resolution to sign up to the civility and respect pledge’

Signing up is a simple process, which requires councils to register and agree to the following statements:

- a) Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.
- b) Our council has committed to training councillors and staff.
- c) Our council has signed up to Code of Conduct for councillors
- d) Our council has good governance arrangements in place including staff contracts, and a dignity of work policy.
- e) Our council will commit to seeking professional help in the early stages should civility and respect issues arise.
- f) Our council will commit to calling out bullying and harassment when it happens.
- g) Our council will continue to learn from best practice in the sector and aspire to being a role/model champion council.
- h) Our council supports the continue lobbying for the change in legislation to support Civility and Respect Pledge, including sanctions for elected members were appropriated.

It was **resolved** that the Council register and agree to the Civility at work pledge.

It was **resolved** the revised Dignity at Work Policy be accepted.

130/11/2022 Conservation Group

Conservation Group

Letter to the Parish Council regarding the potential for using some of the parish lands to form a new village Conservation group (letter circulated prior to meeting). Please refer to Public Participation..

It was resolved that permission be granted for use of parish land (Crag Nook Delph).

The Conservation group to be put as a regular item on the agenda.

131/11/2022 Sutton Bowling Club

The Bowling Club has informed that they have not received the information they require.

It was resolved that the Item be put on next Agenda.

132/11/2022 South Craven Community Library – information circulated

South Craven Community Library in Cross Hills is a Charity run in partnership with NYCC. In the past they have asked all the Parish Councils in the area that they cover for help with running costs. The last time they requested help was in 2018.

In 2021 they received a Covid Grant of 10K, which went along way to help keep the library running. (Even though they were closed for most of the periods of shutdown, they still needed to pay insurances and service contracts etc).

The Libraries income has very much depleted due to overdue fines being forgiven and the inability to plan any events. They advise they have also had to add the cost of a new boiler and repair/renewal of the emergency lighting.

The Charity is asking for support from Sutton-in-Craven Parish Council of £1,331 for 2023/24.

Due to significant increases in electricity, gas, wages etc.

It was **resolved** that this be looked at in conjunction with the setting of the budget.

133/11/2022 Park / Pavilion

- a) **Health & Safety at Work Policy & Health & Safety Arrangement Policy**

It was **resolved** that the revised policies be adopted.

- b) **Remembrance Service in the Park**

Friday 11th November for the schools and Sunday 13th at 11am.

Chairman Signature _____

Date _____

It was **resolved** that Cllr. Morrell lay the Parish Council wreath.

c) **Football Club – Remembrance Sunday**

It was **resolved** that should football matches be scheduled on the 13th November 2022. That the club be asked to cease play between 10.15 and 12 noon.

134/11/2022 Flooding/Footpath/Lighting/Highways/Trees/Land

a) **Environment Agency**

The Environment Agency and friends have designed a week of webinars and workshops for flood wardens, flood groups, parish councils and community groups to help build community resilience and flood awareness. Details can be found on the Environment Agency website and the Parish Council website.

b) **Street Lighting**

As you are aware costs during the energy crisis has escalated dramatically. North Yorkshire County Council have advised they are not exempt from increasing energy costs and these increases which will have significant impact on our annual street lighting energy bill. The energy for 2022/23 for the Parish Council will be £5268.80 plus Vat. This is almost double last year. Further increases may also occur in April 2023.

c) **Christmas Lights – Street**

The Village Committee have informed the dates for this year’s display – Installation / Switched on from Tuesday 22nd – Thursday 24th November 2022. Off by the 12 night and take down Thursday 5th January 2023

d) **Unmetered supplies**

In 2021/22 Northern Power Grid provided the Parish Council with new MPANs numbers for the Christmas lights this has been forwarded to various energy companies for Invoicing. With the current energy crisis companies contacted are not currently taking contracts. Northern Power Grid has been informed of the situation and advised “The supplier situation has left a lot of customers unable to register MPANs due to them not accepting unmetered supplies. We will let you know as soon as we get updates from the suppliers indicating they are accepting applications again.”

135/11/2022 Craven District Council –Planning Decisions

Date Received	Application No.	Proposal	Location	Decision Date	Decision
5 th September 2022	2022/24369/HH	Driveway alteration to form 1 no. new off road parking space.	19 Crofters Mill	5 th October 2022	Granted
25 th August 2022	2022/24148/FUL	Redevelopment of High Pole Barn to form 3 dwellings.	High Pole Farm, Pole Road	20 th October 2022	Permission Refused -see below
12 th September 2022	2022/24192/HH	Proposed single storey rear extension, proposed two storey side extension proposed porch with new roof to front, associated internal alterations..	7 Harper Grove	27 th October 2022	Permission granted

The proposal consists of housing development within an isolated location in the open countryside contrary to the criteria of Craven Local Plan 2012 to 2032 (November 2019) Policy SP4K and National Planning Policy Framework Paragraph 80.

2 The proposal would result in the loss of a 'B' Class Use contrary to Craven Local Plan 2012 to 2032 (November 2019) Policy EC2.

3 The submitted Flood Risk Assessment fails to take account of flood risk at the site contrary to Craven Local Plan 2012 to 2032 (November 2019) Policy ENV6 and National Planning Policy Framework Paragraph 167.

4 No sequential assessment has been undertaken to determine whether any suitable or achievable sites are available in areas of lower flood risk, the proposal is therefore contrary to LP Policy ENV6 and National Planning Policy Framework Paragraphs 159 & 168.

5 The site is within an isolated location beyond reasonable access by non-vehicular transport to the necessary facilities and services required for future occupants. The development constitutes an unsustainable location of development and fails Craven Local Plan 2012 to 2032 (November 2019) Policies SD2, & INF7 and National Planning Policy Framework Paragraphs 104 & 105.

6 The proposed development fails to avoid the loss of, or adverse impact on, protected species. The proposal fails to adequately assess the biodiversity value of the site or quantify how a net gain will be achieved. The development is contrary to Craven Local Plan 2012 to 2032 (November 2019) Policy ENV4 and National Planning Paragraph Framework Paragraph 174.

7 The proposed mix of dwellings does not reflect the need of the local community and fails to achieve an efficient use of land. The development is contrary to Craven Local Plan 2012 to 2032 (November 2019)

Chairman Signature _____

Date _____

136/11/2022 **Members Reports from Meetings and Community Reports**

- a) YLCA Branch Meeting took place on Thursday 27 October 2022 at Draughton Village Hall. Speaker Sandy Tod from the Energy Group of Action for Climate Emergency (ACE- Settle) talked about green and renewable energy.
Other items on the Agenda
- To note that the Government's Energy Bill Relief Scheme will apply to parish and town councils
 - To note that guidance will be issued in due course by NACO regarding the Coronation of King Charles III and to discuss any issues/consider questions regarding this
 - To discuss the current cost of living crisis and think about how local councils can help parishioners
 - To discuss changes in our climate and initiatives that local councils are taking or are part of, include declaring a climate emergency themselves
 - To discuss the request from NALC to adopt the Civility and Respect Project Pledge
- b) **Sutton Lane**
Weeds are re-growing on Sutton Lane and a tree is also blocking one of the Street Lights.
It was resolved to send an email to North Yorkshire County Council.

137/11/2022 **Finance**

- a) **Payments, Orders and Transfers**
It was resolved to authorize payments, orders and transfers listed in the report (circulated). Receipts noted.
Proposed Cllr. Morrell, seconded Cllr. Green.

138/11/2022 **Future Agenda Items**

None

139/11/2022 **Date & Time of Next Meeting**

The meeting closed at 7.30pm . The date of the next meeting will be held on Monday 5th December 2022