



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held at the Community Centre, North Street on Monday 5th December 2022 at 6.30pm

Present

Cllr. Morrell – Chair, Cllr. Bretan - Vice Chair, Cllr. Green, Cllr Parsons and Cllr. Cottrell.
in attendance: Clerk: Mrs Emmott, and four members of the public.

140/12/2022 Apologies for Absence

Cllr. Hawkins, Cllr. Barrett and Cllr. Ralph-Jennings

141/12/2022 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee. Cllr. Morrell took no part in the discussion.

142/12/2022 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 7th November 2022 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed by Cllr. Morrell, seconded by Cllr. Bretan. Cllr. Parson abstained.

143/12/2022 Public Participation

- a) The Chairman of the Bowling Club informed the Parish Council of complaints regarding the Green Hut following their AGM and that members felt they had been shoved out of the back room of the pavilion. The Chairman of the club then advised they wanted to put a light and double socket for a kettle and fridge in the Green Hut. An amicable meeting was held on the 23rd August 2022 with the Chairman of the Bowling Club. At that meeting the Bowling Club Chairman agreed to undertake a feasibility study and to look at Solar power for lighting. This information was not produced and the parish council were informed that a solar panel was too expensive (no costs provided) and wanted permission for members of the club to dig a trench in the park to lay armoured cable. This then connected and certified by an electrician. The Bowling Club Chairman also stated he required an "Obligation of Tenure" to assure the green hut was exclusively the Bowling Clubs.
- Due to the tone and nature of the details presented. Cllr. Morrell informed that the matter will be discussed amongst members of the Council and the Bowling Club informed of the outcome in due course.
- b) A member of the Village Committee informed that the weeds are re-growing on Sutton Lane and the tree near the lamp post has not being removed. Also he informed that more signage would be of benefit to the public in showing where to walk with regards to the bollards.
- Cllr. Morrell informed he would take up the matter with the respective highways official. The clerk also advised an email has been sent to Highways regarding the weeds.

144/12/2022 Planning Applications

<u>Application Number</u>	<u>Location</u>	<u>Applicant</u>	<u>Proposal</u>	<u>Comment</u>
2022/24573/HH	15 The Hawthorns	Mr & Mrs Shaw	Proposed single storey rear extension to form kitchen/diner/living room and additional third bedroom.	No adverse comments

145/12/2022 North Yorkshire County Council Report from Councillor Philip Barrett

None

146/12/2022 Craven District Council Report from Cllr. Morrell

Cllr. Morrell informed the had attended a Cross border meeting with regards to footpath on Sutton Lane. Progress is being made and further details will be made available in due course.

Chairman Signature _____

Date _____

147/12/2022 Clerks Report and Correspondence

- a) Email to Highways regarding re-painting of road markings on North Road.
- b) Email to Football Club confirming arrangements for Remembrance Sunday.
- c) Email to Minister James Clarke regarding arrangements for Remembrance Sunday.

Skipton and Ripon Area constituency Committee 15th December 10am.

- d) Register to speak supporting 20's Plenty.

North Yorkshire County Council – Devolution – details circulated to members

Invitation to all parish and town councils and parish meetings to attend our third online briefing to update you further on the transition to North Yorkshire Council, the new unitary council for North Yorkshire from April 2023. As well as updating you on the progress being made to establish the unitary council there will be specific updates on:

- Consultation on proposed Parish Charter
- Double devolution pilot
- Community Networks
- Parish precepts and Council Tax base

148/12/2022 Conservation Group

No Report

149/12/2022 Park / Pavilion

a) **Energy Bill Relief Scheme: help for businesses and other non-domestic customers**

Suppliers will apply reductions to the bills of all eligible non-domestic customers.

150/12/2022 Flooding/Footpath/Lighting/Highways/Trees/Land

- a) A Flood Group meeting was held last week. Progress is being made with 12 schemes being looked at these will be whittled down into what is best for the area.
- b) Cllr. Morrell is looking towards a group of volunteers to tackle the overgrowth in Holme Beck.

151/12/2022 Craven District Council –Planning Decisions

Date Received	Application No.	Proposal	Location	Decision Date	Decision
12 th August 2022	2022/24299/LBC	To install electric vehicle charging point to the front garden	Sutton House, Hall drive	10 th November 2022	Granted

152/12/2022 Members Reports from Meetings and Community Reports

- a) Cllr. Green is concerned about the tree near the post box on Manor Way. Yorkshire Housing have agreed that they would deal with issue. The clerk to remind them.
- b) Cllr. Bretan informed that there had been some near misses with cars exiting Rosemount Court on to Manor Way. There are no Give Way signs.

153/12/2022 Finance

a) **Payments, Orders and Transfers**

It was resolved to authorize payments, orders and transfers listed in the report (circulated). Receipts noted. Proposed Cllr. Morrell, seconded Cllr. Bretan.

b) **To consider the budget and agreed to the precept figure for 2023/24** – details circulated to meeting.

It was resolved that the budget be accepted and a precept figure of £82,000.00 be requested for 2023/24. Band D £66.42 a rise of £5.01.

Consideration was given to increasing costs including of energy bills, street lighting energy costs which have more than doubled, salaries, maintenance etc.

c) **NJC Pay scales**

Discussed and approved.

Chairman Signature _____

Date _____

d) **South Craven Community Library**

South Craven Community Library in Cross Hills is a Charity run in partnership with NYCC. In the past they have asked all the Parish Councils in the area that they cover for help with running costs. The last time they requested help was in 2018.

In 2021 they received a Covid Grant of 10K, which went along way to help keep the library running. (Even though they were closed for most of the periods of shutdown, they still needed to pay insurances and service contracts etc). The Libraries income has very much depleted due to overdue fines being forgiven and the inability to plan any events. They advise they have also had to add the cost of a new boiler and repair/renewal of the emergency lighting. The Charity is asking for support from Sutton-in-Craven Parish Council of £1,331 for 2023/24

Having assessed the Parish Councils budget and the extra costs that will be required for salaries, Street lighting, energy and maintenance.

It was resolved that the Parish Council are unable to donate to the Library this time. Proposed Cllr. Morrell, seconded Cllr. Cottrell.

154/12/2022 Future Agenda Items

None

155/12/2022 Date & Time of Next Meeting

The date of the next meeting will be held on Monday 6th February 2023

156/12/2022 Bowling Club

Agenda Item Bowling Club

In light of the tone of the comments made in Public Participation and due to the nature of the business this item was discussed in the absence of the press and public.

A meeting was held with the Bowling Club Chairman on the 23rd August 2022. The Council discussed the notes taken at that meeting and resolved.

- a) The parish council agreed to lighting in the green hut (please refer to public participation above).
- b) Separate meter for electricity to flood lights – agreed
- c) Floodlight switch to be moved to the outside wall of the Pavilion – agreed
- d) Sockets for Electrical equipment i.e. Fridge and kettle/urn in the hut - The Parish Council Refuse permission due to the Health & Safety issues and setting a precedence. The club currently has use of the green hut and the main room of the pavilion on competition evenings where refreshments are laid out for members. The main room provides a large safe space which meets standards.
- e) Volunteers digging a trench in park – Refused. Any work to be undertaken in the park requires written approval by the Parish Council. If any work is deemed necessary the Council will appoint and approve the contractors.
- f) (March 2022) the Parish Council resolved to increase the price of a cup of tea and coffee to £1.30 and £1.40 respectively in the Jubilee Pavilion. The cost has not been increased in over 5 years (Loss of income due to Covid-19, utility, stock increases etc were all taken into account).
The Bowling Club informed that the price was too high for members. Bowling etiquette informs that the home player buys the opposing team member a tea or coffee/drink each time they play. The Council agreed to look into the possibility of a token system.

With regards to the use of the main room in the Pavilion as opposed to the small back room. As per the minutes 7th June 2021 a meeting was held with the Bowling Club Chairman and Secretary. It was mutually agreed that club members would use the main pavilion room as well as have the use of the hut (except top shelf) for the welfare of the staff and the club members in light of Covid-19. This has continued since. The main room on competition evenings provides a large safe space with refreshments laid on.

A letter to be forwarded to the Bowling Club Chairman and an Extraordinary council meeting to be held to discuss details further. Press and public to be excluded due to the nature of the business.

157/12/2022 The meeting closed at 7.30pm

Chairman Signature _____

Date _____